

REQUEST FOR PROPOSAL

GOVERNMENT OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA MINISTRY OF FISHERIES, AQUATIC AND OCEAN RESOURCES

SELECTION OF CONSULTANCY SERVICES OF PROCUREMENT SPECIALIST (INDIVIDUAL CONSULTANT))

Ministry of Fisheries, Aquatic and Ocean Resources invites proposal from well qualified personal to perform as Individual Consultant for Procurement Specialist as follows. Interested eligible Individual Consultants must provide following information indicating that they are qualified to perform the services.

- a. Signed Curriculum Vitae (CV) indicating two non-related referees.
- b. List out the most relevant experience to the proposed Consultancy Service mentioned in the TOR.
- c. General Experience.
- d. Particular Experience
- e. Certified Copies of all related certificates.
- f. Financial Proposal (Total Consultancy Fee for 12 months period and monthly remuneration)

Consultancy Service	Contract No.	Duration of Assignment
Procurement Specialist (Individual Consultant)	MF/SD/PROC/11/2025/02	12 Months (Full Time)

An Individual consultant shall be selected on the basis of their qualification and experience for the assignment and interview in accordance with the procedures set out in the Guideline for Selection and Employment of Consultants August 2007. Selection of Individual Consultant procedure will be used. The Executing Agency reserves the right to accept or reject any or all the offers at any stage of the process without assigning any reasons thereof and no claim/dispute on this shall be entertained.

Prospective Individual Consultants are invited to submit proposals and the more details of the Consultancy Service are indicated in the Terms of References and form of agreement could be obtained from the office of Director (Development), Development Division, Ministry of Fisheries, Aquatic and Ocean Resources, 7th Floor, New Secretariat, Maligawatta, Colombo 10 during office hours from **17th July 2025 up to 07th August 2025** from **9.00hrs to 15.00hrs** upon cash payment of non-refundable fee of Rs. 1,000/= per document.

Through this tender, Ministry of Fisheries, Aquatic and Ocean Resources is interested in short listing and selecting the qualified Individual Consultant for providing Consultancy Services who are having required skills and experience in performing duties as Procurement Specialist (Individual Consultant). The selected Individual Consultant shall be responsible for providing Consultancy Services as Procurement Specialist (Individual Consultant) to the Secretary Ministry of Fisheries, Aquatic and Ocean Resources.

Additional information can be obtained from: Director (Development), 7th Floor, Ministry of Fisheries, Aquatic and Ocean Resources, New Secretariat, Maligawatta, Colombo 10, mfard-develo@gmail.com Telephone No: 0112441537/ 0112440578 Fax:01123224016.

The proposals shall be submitted by registered post or hand delivery to the address given below on or before **14.00 hrs on 14th August 2025**. "Proposals for Procurement Specialist (Individual Consultant)" should be written on the top left-hand corner of the envelop. The proposals will be opened soon after closing.

Chairman
Ministry Consultant Procurement Committee,
Ministry of Fisheries, Aquatic and Ocean Resources
New Secretariat Maligawatta,
Colombo 10